

# Rolling Actions Log

## Housing, Homelessness and Fair Work Committee

9 March 2023

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	24.03.22	<a href="#">Gig Economy Task Force</a>	1) Agree to consider a report by Autumn 2022 on progress on plans for delivery of task force priority recommendations 1 and 2.	Executive Director of Place	March 2023		<b>Recommended for Closure</b> Report on agenda for March 2023.

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			2) Agree to development of a forward work programme with proposed timelines and resources needed for implementation of task force recommendations 3 to 7 by Autumn 2022.	Executive Director of Place	March 2023		<b>Recommended for Closure</b> Report on agenda for March 2023.
2	04.08.22	<a href="#">Update on the Housing Service Improvement Plan</a>	1) To arrange a workshop in advance of the next Committee update for further scrutiny.	Executive Director of Place	December 2022	November 2022	<b>Closed December 2022</b> Workshop took place on 09.11.22

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			2) To circulate a briefing note on the consultation and engagement methodology, including a breakdown of the ethnic minority groups involved.	Executive Director of Place	October 2022	November 2022	<b>Closed December 2022</b> Briefing note circulated to members on 14.11.22.
			3) To include a further update on the complaints handling process in the next HSIP, including the progress with the new process and the resolution team.	Executive Director of Place	March 2023		<b>Recommended for Closure</b> Report on agenda for March 2023.

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3	04.08.22	<a href="#">Rapid Rehousing Transition Plan – Annual Update on Progress</a>	1) To circulate a briefing note with further information on the rise of PSL Properties.	Executive Director of Place	September 2022		<b>Closed September 2022</b> A PSL Briefing has been organised for 26 September 2022

			<p>2) To request a briefing after the publication of the Accessible Housing Study (Appendix 1, 4.23) to understand more about:</p> <ul style="list-style-type: none"> <li>a. The detail of the IIA referenced in the report.</li> <li>b. The relationship between – and overlap with – housing demand amongst homeless households and disabled households in the city.</li> <li>c. The findings and recommendations of the</li> </ul>	Executive Director of Place	31 March 2023		<b><u>Update March 2023</u></b> Briefing will take place on 31.03.23.
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			Accessible Housing Study.				
4	29.09.22	Homelessness Services' Performance Dashboard	1) To note that figures from 2019/20 would be added in future reports to allow a comparison of pre-pandemic figures.	Executive Director of Place	March 2023		<b>Recommended for Closure</b> Report on agenda for March 2023.
			2) To note that an overall figure of people who moved into Housing First tenancies be included in future reports.	Executive Director of Place	March 2023		<b>Recommended for Closure</b> Details included in March 2023 report and will be provided in future reports.
5	29.09.22	<a href="#">Capital City Partnership - Progress Update</a>	1) To note that the Capital City Partnership events schedule would be shared with members.	Executive Director of Place		13 October 2022	<b>Closed December 2022</b> Briefing took place on 13 October 2022.

			<p>2) Agrees to bring back a report in 3 cycles on the data gathered, and how this will be monitored in future, in relation to provision of service that reflects support for people in need by reason of age, poor health and wellbeing outcomes, disability, learning disability, marginalised groups including those from low socio-economic backgrounds, single-parent families, ethnic minorities, and people with experience of complex needs</p>	<p>Executive Director of Place</p>	<p>May 2023</p>	<p><b><u>Update December 2022</u></b> Report will go to Committee in May 2023.</p>
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			including trauma or violence.				
6	29.09.22	<a href="#">The City of Edinburgh Council's Annual Assurance Statement on Housing Services</a>	<p>To request a report to the Housing, Homelessness and Fair Work Committee on the Mixed Tenure Improvement Service (MTIS), within two cycles to help better inform Councillors on the pilot, detailing:</p> <p>2.1 any other areas of the city proposed for the 2023 programme of work (mentioned in paragraph 4.9 of the report by the Executive Director of Place)</p> <p>2.2 how the areas were prioritised</p> <p>2.3 what resident engagement and consultation had taken place prior to works commencing.</p>	Executive Director of Place	March 2023		<b>Recommended for Closure</b> Report on agenda for March 2023.



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7	29.09.22	<a href="#">HRA Budget Strategy</a>	1) To agree a report in two cycles on the financial strategy setting out the current position with allocation of Transfer of the Management of Development Funding (TMDF), and an analysis of Strategic Housing Investment Framework (SHIF) funding allocations.	Executive Director of Place	March 2023		<b>Recommended for Closure</b> Report on agenda for March 2023.

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			2) To agree the Convener would write to the COSLA President and the Cabinet Secretary to set out the significant challenges that Edinburgh faces in relation to EESSH2 delivery, and request that serious consideration was given to applying a funding formula based on need to the Social Housing Net Zero Heat Fund (SHNZHF) as well as request an increase to the overall fund and to ask for RPAs for 5 years and a further review of the increase in benchmarks.	Convener	October 2022	December 2022	<b>Closed December 2022</b> Letters issued on 11.11.22 and 15.11.22.  Letters and response issued to members.

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			3) To agree to ask the Council Leader to make the case for, and vote for, a funding formula based on need when the SHNZHF report is in front of COSLA Leaders	Convener / Council Leader			<b><u>Update December 2022</u></b> Scottish Government will set out its intentions on funding for EESSH2 in 2023. A report can then be submitted and discussions at COSLA leaders meeting would provide the opportunity for the case to be made.

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			4) To request a briefing note providing more detail on the TMDF/SHIF.	Executive Director of Place	March 2023		<p><b>Recommended for Closure</b></p> <p>Briefing session held on 25.01.23.</p> <p><b><u>Update December 2022</u></b></p> <p>Details of this are covered in the SHIP 23-28 report to Committee in December 2022.</p> <p>A detailed report on TMDF/SHIF will be brought to Committee in March 2023 in response to Councillor Campbell's motion.</p>

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8	29.09.22	<a href="#">Trade Unions in Communities</a>	1) Note that officers will engage with the Trade Unions and community groups to identify what support the Council can offer to support the hub.	Executive Director of Place	March 2023		<b><u>Update March 2023</u></b> Further details are included in the update report on the agenda for the meeting of 9 March.
			2) Agree that an update will be provided in December 2022.	Executive Director of Place	March 2023		<b>Recommended for Closure</b> Update on agenda for March 2023.
9	29.09.22	Motion by Councillor Caldwell  (See <a href="#">Agenda</a> of 29 September 2022)	Requests that the Convener of Housing, Homelessness and Fair Work to meet with the Convener of Finance and Resources to explore how we can support Council-led PB alongside local residents and volunteers.	Convener			<b><u>Update March 2023</u></b> Initial meeting was held with Cllr Meagher & Cllr Watt on 18.01.23, further discussions to take place.

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10	01.12.22	<a href="#">RAL – December 2022</a>	To request that letters issued as part of action 12 (2) be circulated to members. (HRA Budget Strategy)	Executive Director of Place		25 February 2023	<b>Recommended for Closure</b> Letters were circulated to members on 25.02.23.
11	01.12.22	<a href="#">Housing Land Strategy Report</a>	To request a percentage breakdown of homes in social housing, mid-market rent etc.	Executive Director of Place	January 2023	January 2023	<b>Recommended for Closure</b> Circulated 25.01.23.
12	01.12.22	<a href="#">The EDI Group – annual update for the year ending 31 December 2021</a>	To note ward members would be provided with information and progress updates on the remaining land at New Brunstane (the east field).	Executive Director of Place		10 February 2023	<b>Recommended for Closure</b> Update provided to members on 10.02.23.

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13	01.12.22	<a href="#">Edinburgh International Conference Centre – annual update for the year ending 31 December 2021</a>	To note that EICC would offer a briefing session for Elected Members to discuss their plans, in the new year, and that to request that a schedule of planned repayments be presented at this session.	Executive Director of Place			<b><u>Update March 2023</u></b> Officers are liaising with EICC about this session.
14	01.12.22	<a href="#">Strategic Housing Investment Plan (SHIP) 2023-28</a>	1) Agrees that councillors will receive a written briefing within one month setting out the detail of the pipeline of homes including how many sites will provide council owned affordable homes, including the number of homes on each site.	Executive Director of Place			<b><u>Update March 2023</u></b> Briefing note to be circulated to members - March 2023

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			2) To request that a table is provided detailing the percentages of SL homes, social homes, affordable housing on each site.	Executive Director of Place			<b><u>Update March 2023</u></b> Briefing note to be circulated to members - March 2023
			3) To note officers would provide members with more detail on the climate impact of building homes, as detailed in the Internal Impact Assessment.	Executive Director of Place			<b><u>Update March 2023</u></b> Briefing note to be circulated to members - March 2023
			4) To note officers would consult with Councillor Whyte to provide a follow up on the concerns of specific undeveloped SL sites.	Executive Director of Place		January 2023	<b>Recommended for closure</b> Completed January 2023.



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15	01.12.22	<a href="#">UK Shared Prosperity Fund Update</a>	1) Notes that both Cllr Kumar's motion and Cllr Meagher's amendment at The City of Edinburgh Council on August 25th requested Carbon Impact. Assessments on Capital Projects, which are not present on the below report. Committee requests this assessment is thus present on the first quarterly update and requests the assessment breaks down the proposed outcome of 435 tonnes reduction of Co2e (appendix 3) due to the serious need for Council to transparently reach Net Zero by 2030.	Executive Director of Place			<b><u>Update March 2023</u></b> Action in progress. Assessment to be carried out.

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			2) To note that the Executive Director of Place would confirm COSLA's position on petitioning the UK Government for this funding.	Executive Director of Place		December 2022	<b>Recommended for closure</b> Details circulated to members on 12.12.22.
			3) To note the Convener, along with the Council Leader, would write to Secretary of State for Levelling Up, Housing and Communities to express the urgent need for confirmation of the funding scheme, and when this will be received.	Executive Director of Place		December 2022	<b>Recommended for Closure</b> Details circulated to members on 12.12.22.

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16	01.12.22	<a href="#">Contract Extensions for Activity Agreement Hubs and Joint Co-Production with No-one Left Behind – Phase 3</a>	To note that a breakdown of the demographic of young people mentioned in paragraph 3.5 would be shared with members.	Executive Director of Place		January 2023	<b>Recommended for Closure</b> A note was circulated to members on 25.01.23.

17	01.12.22	<a href="#">Living Hours City – Response to a motion from Councillor Campbell</a>	<p>Agrees to bring back a report in three cycles setting out in more detail what the scoping work for Edinburgh to become a Living Hours City would entail including:</p> <ul style="list-style-type: none"> <li>• An early discussion with Living Wage Scotland about what a journey to a Living Hours City could look like</li> <li>• A preliminary assessment of which departments in the council would be affected alongside staff numbers</li> <li>• A financial assessment of what impact becoming a Living Hours employer could have on future council budgets</li> <li>• Requests that the Living Wage Action Group consider this information and their assessment is included within the report</li> </ul>	Interim Executive Director of Corporate Services	August 2023		
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18	01.12.22	<a href="#">Accessible Housing Study</a>	To note that Councillor Parker's remaining questions would be shared and officers' answers circulated to members.	Executive Director of Place		March 2023	<b>Recommended for Closure</b> Circulated on 2 March 2023.
19	01.12.22	<a href="#">Empty Homes Annual Report</a>	Committee requests that anonymised data is collated and shared, where possible, with committee regarding how the Empty Homes on the 2022 Completed investigations became empty (ie maintenance issues, landlord illness, market challenges etc.) within 2 cycles	Executive Director of Place	February 2023		<b>Recommended for Closure</b> Briefing will take place by end of February 2023.